AIA Buffalo/WNY

DESIGN AWARDS & SERVICE AWARDS BRIEF

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AIA Buffalo/WNY

2026 Architecture Awards

The Annual Architecture Awards were established to encourage and recognize excellence in architectural design, to increase public awareness of the potential of the built environment and to honor the architects, owners and builders of significant local architectural projects.

The Architecture Awards are comprised of four recognition types that are presented by the Buffalo/WNY AIA and the Buffalo Architecture Foundation:

1. Professional Design Awards
   The Design Awards are presented to outstanding projects, both built and unbuilt that exemplify the best of quality, innovation, and collaboration in the profession. A sensibility toward sustainability is embedded within contemporary design excellence. To align our chapter with AIA National's 2030 Commitment, this year's submission requirements include a narrative response to three principles from the Framework for Design Excellence and the opportunity to submit for a COTE Award.

2. Professional Service Awards
   The Service Awards are presented to remarkable people and organizations whose efforts have positively shaped the profession through their dedication to their craft, the community, and the built environment.

3. Pro-Bono Awards
   The Pro-Bono awards are presented to Architects or allied practitioners in the construction, engineering, interior design, landscape architecture and planning industries who have aided not-for-profit clients with Pro-Bono services.

4. Student Design Awards
   The Student Design Award is presented to an outstanding built or unbuilt student project that illustrates innovative design thinking and technical skill. Students attending an accredited university within one of WNY's five counties are eligible to submit work. Submission requirements for the Student Design Award is posted in a separate brief.

Buffalo/WNY seeks to promote our chapter, its' membership and local firms through the public display of submitted work. The Design Awards Gala, Awards Publication, Service Awards, and numerous Construction and Building Tours are meant to shine a light on the value of architecture and design in our region.

We hope that you will consider submitting a project for the Design Awards or nominating a deserving colleague for this years' Service Awards. Help us recognize the fantastic designs and people that build on our region's rich architectural past and are constructing the framework for tomorrow's excellence.

Samira Sheikholeslami, AIA
Christa Quintana, AIA
2026 AIA Buffalo/WNY Architecture Awards Co-Chairs

Publication Designer: Charles Wingfelder
Committee: Niyati Kale

AIA Buffalo/WNY

FEES

DESIGN AWARDS

AIA Members | $200
Non-AIA Members | $325
Unbuilt Category | $100

SERVICE AWARDS

Service Awards | No Fee

Registration payments are made via a secure web service and are non-refundable.

SCHEDULE

DESIGN AWARDS

Submissions Due | September 10, 2026 (5:00PM EST)
Design Awards Gala | Anticipated November 19, 2026

SERVICE AWARDS & BUFFALO ARCHITECTURE FOUNDATION PRO-BONO AWARDS

Nominations Due | December 10, 2026 (5:00PM EST)
Service Awards Gala | Anticipated April 2027

PROCEDURES

1. REVIEW THIS AWARDS BRIEF IN ITS ENTIRETY

Please review all sections of this Brief prior to putting together your submission.

2. COMPILE SUBMISSION

Documents must be assembled for each entry following the requirements set forth in this document for either the Design Awards or Service Awards as applicable.

3. SUBMIT ENTRY DIGITALLY

This is a digital awards competition; hard copies are not required for primary judging. ALL ENTRANT FEES MUST BE PAID AT THE TIME OF SUBMISSION. Registration payments are processed through a secure web service and are non-refundable.

Entrants for ALL AWARDS must submit their entry or entries via the official website (www.aiadesignawards.org), no later than the dates listed in the Schedule. No extension of time will be provided, and the registration site will be closed after this time accordingly.

AIA Buffalo/WNY

RULES & REGULATIONS

UPON ENTERING, ALL ENTRANTS ACKNOWLEDGE & ABIDE BY THE FOLLOWING RULES OF THE DESIGN AWARDS.

1. Entrants give AIA Buffalo/WNY permission to reproduce their submission without restriction and no royalties shall be payable by AIA Buffalo/WNY or any other sponsors for use of the submission entry materials. Entrants affirm that they are sole owner of the materials identified in the submission entry, that each submitted entry is an original work, and that neither these materials nor the permission granted hereby infringes upon the ownership, copyright, trademark, or rights of others

2. Entrants verify that all information provided in the Entry Form is true and the submission is subject to disqualification should it be found that any information has been falsified. Any deviation from competition rules may result in automatic disqualification at the discretion of the jury and/or Architecture Awards Committee.

3. To be eligible for a Design Award a project must meet at least one of the following requirements: Either (1) the Architect of Record must maintain their primary architectural practice within the boundaries of AIA Buffalo/WNY or (2) the project submitted must be located within the boundary of AIA Buffalo/WNY. If the project complies with one of the above, it does not need to comply with the other. (Exception: Local Firm/Local Project Category requires both to be met to comply). For Architectural firms with multiple office locations the majority of principle project staff, considered no less than 75%, must work from the office located within the boundary of AIA Buffalo/WNY.

4. If the design is submitted from a team of people, all primary team members must be identified on the registration form. Only primary team members will be recognized on awards, during the awards event and in official event publications.

5. All projects must be recent. The completion of construction should be within the last five (5) years. Previously submitted built projects can only be re-submitted for review one additional time after the initial submission. Projects in the un-built category can only be submitted once.

6. Each project shall be designated and submitted into a category. An award for each category will not be mandated. Jury may choose to award a project in a different category. A minimum number of awards are not required from the jury. Work from some years may yield more awards than others.

7. The selection of the jury is determined by the Architecture Awards Committee and is approved by the Board of Directors. The jury will not be local to Buffalo and preferably not from New York State for the most fair and impartial review.

8. For jurying purposes, each design is considered as a separate entry and a separate entry fee must be paid for each. Multiple designs will not be considered as a single entry.

9. Entrants are not allowed to discuss details of their submissions with any of the judges directly; there will be no exceptions. Any attempt to do so will result in immediate disqualification.

10. All entries must be submitted without identifying marks, including, but not limited to, logos, texts, insignia, and/or images that could be used to identify the submission's author(s).

AIA Buffalo/WNY

FAQ

2026 DESIGN AWARDS FREQUENTLY ASKED QUESTIONS

Do I have to be a registered Architect to enter a project for a Design Award?
Yes. The primary contact/entrant must be a registered Architect; however, they do not need to be an AIA member to submit a project.

May I enter a design and pay separately?
No, payment and submission are done simultaneously through the same form. You must complete the form in full (including payment info, submission document upload, etc.) for your submitted project to be eligible for awards.

May I enter multiple Design projects?
Yes, however, each project submitted has an associated cost covered in the entry form. The entry form will add up each associated project cost and charge one lump sum fee. Additionally, completion of all required documentation for each project submitted is necessary, including a unique Photographer Release form per project. Submitting a project without all required documentation will result in automatic disqualification without refund.

Additional information related to the COTE Award.
Project submissions must include a completed AIA Common Application ("Common App") spreadsheet to be eligible for the COTE Award. Unbuilt projects are not eligible for the COTE Award.

Entries are evaluated individually by the jury on how successfully the project meets its requirements. Projects are evaluated through the ten (10) Principles of the Framework for Design Excellence which seek to inform progress toward a zero-carbon, equitable, resilient, and healthy built environment: Design for Integration, Equitable Communities, Ecosystems, Water, Economy, Energy, Wellbeing, Resources, Change, and Discovery. The Jury will evaluate entries on a scale from 1 - 5:

1 = Common app incomplete, or minimal information provided.
2 = Project complies with the building code.
3 = Entry does one principle well (above code).
4 = Project does several principles well.
5 = Project exemplifies aspirational performance and design excellence across the principles.

COTE Design Award Office Hours
Questions about the Framework for Design Excellence or the Common App? AIA Buffalo/WNY COTE will hold two Q&A sessions - in July and August - to talk about the award criteria and documentation requirements. Exact dates and times will be announced through AIA Buffalo/WNY's website and in the weekly email newsletter.

AIA Buffalo/WNY

SERVICE AND PRO-BONO AWARDS

May I enter multiple Service nominees?
Yes, however, a completed form for each nominee is required. Multiple nominees, both Service and Pro-Bono Awards, cannot be submitted as part of one form.

Do I have to be a registered Architect to nominate someone for a Service Award?
No. Anyone is eligible to enter a Service Nominee regardless of affiliation with the American Institute of Architects (AIA), one's professional registration, and/or licensure.

Do I upload a BAF Pro-Bono nomination to the AIA website?
No, upload each BAF nomination form directly to the Buffalo Architecture Foundation. Please refer to the BAF Pro-Bono Nomination package.

PAYMENT / REGISTRATION

How do I pay for a project registration?
All payments are made using the same online registration form at the time of registration. You may submit multiple entries on a single form by selecting the number of entries and make a single payment at the completion or fill out separate forms for each submitted project and individual fees will be required with each submitted form.

Are there refunds?
No. All payments are final. Please confirm the submission form has been filled out accurately and completely prior to pressing 'Submit & Pay.' Once the transaction has been made, it is binding.

Will I be notified if my submission has been successfully uploaded?
Yes, an automatically generated confirmation e-mail will be provided for each successful submission. If you do not receive a confirmation email within 24 hours of your submission, please contact the Architecture Award Committee via email to info@AIABuffaloWNY.com

Any additional questions may be forwarded to info@AIABuffaloWNY.org – Subject: Architecture Awards 2026.

AIA Buffalo/WNY

Design Awards

We strongly encourage submissions that reflect a broad and inclusive definition of design excellence. As submissions are subject to varying degrees of opportunity, constraint, and budget, each entry is judged for the success with which it has met its individual requirements. Submissions must exhibit design achievement that demonstrates exemplary skill and creativity in the resolution and integration of formal, functional, and technical requirements, including ecological stewardship and social responsibility. Submissions should also reflect a strong sense of place, history, or purpose as an integral part of its demonstrated design excellence.

DESIGN CATEGORIES

THE JURY WILL CONSIDER THE FOLLOWING CATEGORIES:

RESIDENTIAL:
New construction or substantial addition to a primarily residential dwelling. Depending on the number of submissions, the Awards Committee will reserve the right to request the jury to select winners based on two classifications of projects, those less than 2,000sf and those greater than 2,000sf. Note: Residential additions are to be nominated based on the overall square footage of the residence, not the size of the addition.

COMMERCIAL/INSTITUTIONAL/EDUCATIONAL:
New construction or substantial addition to a commercial, institutional or educational facility. Interior renovations that impact less than 50% of the building's gross square foot area are to be submitted in the Interior Renovation category. Depending on the number of submissions, the Awards Committee will reserve the right to request the jury to select winners based on individual classification type of the projects.

INTERIOR RENOVATION:
Renovation to an existing commercial, institutional or educational facility that has a focus on interior design or tenant build-outs and does not include an addition to the existing facility.

HISTORIC PRESERVATION:
Projects displaying Design Excellence in the salvage and or renovation of a significant historic structure. Although not required, projects involving local, state or national historic designated sites will be given weighted consideration.

LOCAL FIRM / LOCAL PROJECT:
Submitting Firms must be located within the boundaries of the AIA Buffalo/WNY Chapter to qualify for this award. Projects submitted must also be located within Chapter boundaries. (Chapter includes the NYS Counties of Erie, Niagara, Chautauqua, Cattaraugus, Wyoming, Genesee, and Orleans.)

Note: Projects submitted in any of the built submission categories, can only be submitted for one subsequent year following the date of the initial submission. If a project is submitted a third time, it will not be given award consideration. No notification of disqualification will be given.

UNBUILT:

Design competition submissions or commissioned projects that are completed only through conceptual or schematic design. Project/client or competition information must be provided in the written description. **Note:** Projects in the unbuilt category can only be submitted once, if a project is resubmitted in subsequent years, it will not be given award consideration. Commissioned projects that have been submitted for recognition in the unbuilt category previously will not be provided built design award consideration should they be submitted in following years as a built project. No notification of disqualification will be given.

AIA Buffalo/WNY

AWARD LEVELS

BUFFALO/WNY ARCHITECTURE AWARD

Jurors will select a single entry from among all submissions, non-dependent of category, to receive this unique recognition as the best submission of the 2026 Architecture Awards. This project will be a focus of the Chapters awards and design marketing for the following year and if desired by the submitting architecture firm, may be submitted for AIANYS award consideration.

DESIGN AWARD

Jurors will select up to two submissions from among all the entries, non-dependent of category to be recognized at a level of achievement that warrants special recognition.

MERIT AWARD

Jurors will select a single project in each category for recognition of distinguished achievement from all submissions within that category. Merit awards will be awarded to submission categories that do not have a recipient of either a Design Award or the Buffalo/WNY Architecture Award.

SMALL PROJECT AWARD

Jurors will select a single project, non-dependent of category to be recognized for not only its design excellence but also scale, or more precisely lack thereof. What defines a small project will be at the discretion of the Awards Committee and will be based on the scale of projects submitted.

COMMUNITY AWARD

Selected by a jury from the Buffalo Architecture Foundation, this award will recognize a single project non-dependent of category, which represents both superior design and has had a positive impact on the vitality of the Buffalo/WNY region. Design Award or the Buffalo/WNY Architecture Award winners will not be given consideration in the category.

COTE AWARD

AIA Buffalo/WNY Committee on the Environment (COTE) is accepting submissions for the inaugural Buffalo/WNY COTE Design Award. Recognizing that sustainability is essential for good design, the award celebrates outstanding innovative projects integrating exemplary performance with design excellence, emphasizing sustainable, resilient, and inclusive design. Built projects of any design category and scale can be submitted for consideration for the COTE Award. Unbuilt projects are not eligible for the COTE Award.

A separate, technical jury will evaluate projects that elect to be considered for the COTE Design Award, by including the AIA Common App in their submission. Technical jury members have been invited to participate based on their depth of expertise and experience in architectural design and sustainability. A minimum of two (2) jury members and a Technical Advisor will review the submissions and make award recommendations to AIA Buffalo/WNY COTE. This jury reserves the right not to recommend any projects for an award in a given year.

Please note that Awards are recognized at the discretion of that year's Jury.

AIA Buffalo/WNY

SUBMISSION REQUIREMENTS

Deviation from the submission requirements will result in immediate disqualification. Each nomination requires a separate registration. Registration is non-refundable.

All submission files must be placed in a ZIP folder labeled after your Project Name (for example: Project Name.zip). No discerning information including Architect and/or Firm Name should be included in the file naming (all concealed information will be included on your online form when submitting an entry). Use the same Project Name for ALL files submitted. Note that submissions must not exceed 15mb per entry total.

1. DIGITAL PROJECT GRAPHICS (.JPG)

The primary medium used by the jury to understand and judge each submission will be a series of individual digital JPG graphics that include a selection of the following:
(Up to 10 total images):

Up to 6 Project Photos:
Final Construction/Presentation Photos
Renderings (if unbuilt)

Up to 4 Drawings:
Required:
Floor Plans - All projects must provide a floor plan that is clear and displays the design intent well.

As required to explain the project and the design intent:
Site Plan – Depicting relationship to adjacent buildings or spaces, including additional context information.

Elevations / Sections / Diagrams – Any drawing that is helpful or important to the understanding of the submission. Key plans showing where the images were taken from although this information can be included on the required floor plan.

Photographs of development, sketches or study models are acceptable if they help convey the design intent. Drawings, text or graphics that aid in telling the design story can be overlaid on photos if the photo submission meets the submission requirements.

The resolution of all images must be 200 dpi, color, 1000x500 resolution minimum and saved as JPG files. There should not be any marks or any other form of identification.

The files must be named after the Project Name ONLY. For example: *Project Name-01.jpg* for photos and *Project Name-floor plan.jpg* for drawings. Note: The photo identified as "*-01*" will be used as the primary image for the project in all awards publications and at the discretion of the Architecture Award Committee any event or AIA Buffalo/WNY Chapter marketing.

2. PROJECT STATEMENT

A project statement (200 words max) defining the program and how the design approach met the project goals. This information is extremely important for the Jury to understand the project.

The files must be named after the Project Name ONLY. For example: *Project Name-Statement.doc*

3. INCORPORATE THE FRAMEWORK

Each submission must address a minimum of three principles from the AIA Framework for Design Excellence. Provide a narrative (150 words max) addressing one question from each of the selected principles. This information will be used to supplement the Project Statement and provide the jury with a richer understanding of the project's goals and approach to sustainable design.

For more information on the AIA Framework for Design Excellence please visit:
https://www.aia.org/resources/6077668-framework-for-design-excellence

The files must be named after the Project Name ONLY. For example: *Project Name-Framework.doc*

4. TEAM INFO

All specific team info must be provided in the registration form for the jury to objectively determine award recipients without bias.

Information Required Includes:

1. Project Name
2. Project Location
3. Project Completion
4. Project Category
5. Architecture Team (Individuals Who Contributed Significantly)
6. Owner
7. Contractor
8. Consultants (Company Names Only)
    - Structural Consultant
    - Mechanical Consultant
    - Electrical Consultant
    - Plumbing Consultant
    - Site Consultant
    - Other (As Applicable)

Each submission is to identify a primary contact person should the Jury or Architecture Award Committees need to gather additional information.

The files must be named after the Project Name ONLY. For example: *Project Name-Team Info.doc*

5. PROJECT REGISTRATION FORM (.PDF)

All projects submitted for consideration must include a completed project registration form. You will find the form at the very end of this brief. The file must be named after the Project Name ONLY. Each project requires a unique release. For example: *Project Name-Project Registration.pdf*

6. PHOTOGRAPHER RELEASE FORM (.PDF)

All projects submitted for consideration must include a completed photographer release form. You will find the form at the very end of this brief. It must be filled out, signed, scanned, and submitted as part of the registration.

The file must be named after the Project Name ONLY. Each project requires a unique release.
For example: *Project Name-Release.pdf*

Note: An automatically generated confirmation e-mail will be provided for each successful submission. If you have not received a confirmation email notifying of a successful upload within 24 hours of your submission, please contact the Architecture Award Committee via email to info@AIABuffaloWNY.org – Subject: Architecture Award 2026.

7. COMMON APPLICATION (Required ONLY for COTE Award Consideration) (.XLSX)

Along with compelling images, and project documentation, entries for the COTE Design Award are required to submit a completed AIA Design Awards Common App (Excel form). If particular sections do not apply to a project, this can be noted in the form. Download the Common App excel file here.

The file must be named after the Project Name ONLY. Each project requires a unique release.
For example: *Project Name-COTE Common App.xlsx*

Questions about the Framework for Design Excellence or the Common App? AIA Buffalo/WNY COTE will hold two Q&A sessions - in July and August - to talk about the award criteria and documentation requirements. Exact dates and times will be announced through AIA Buffalo/WNY's website and in the weekly email newsletter.

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DESIGN AWARDS – PROJECT REGISTRATION FORM

*A separate form must be submitted per project.

PROJECT NAME _____

LOCATION _____

COMPLETION DATE _____

PROJECT CATEGORY _____

OWNER _____

PRIMARY ARCHITECTURE TEAM

_____

_____

_____

PRIMARY PROJECT SUBMISSION CONTACT

NAME _____

EMAIL _____

PRIMARY CONTRACTOR _____

CONSULTANTS (COMPANY NAME ONLY)

_____

_____

_____

_____

_____

_____

AIA Buffalo/WNY

DESIGN AWARDS - PHOTOGRAPHER RELEASE FORM

*This form must be signed by the photographer of the project photos and submitted as part of a Design Awards entry digitally. A separate form must be submitted per project.

PROJECT NAME

_____

PHOTOGRAPHER NAME

_____

PHOTOGRAPHER RELEASE

Should a project receive an award or be chosen for inclusion in any award citation or for publication in local or national print media, the entrant acknowledges that the credits and materials for the publicity, articles, or other publication will be taken from the submittal and the registration form. There may be no further communication with any entrant regarding verification of the information contained in the submittal and on this form. Accuracy of the content and format is therefore essential.

By making a submittal, each entrant agrees that to the best of their knowledge, information and belief that the information contained on the concealed identification form is correct and complete. The entrant also agrees that the AIA Buffalo/WNY Chapter can rely on the information to be accurate, factual, and complete. The AIA Buffalo/WNY Chapter will credit any notice of copyright on all drawings, photographs, graphics, or slides that the AIA Buffalo/WNY itself publishes and will include this information with all material distributed to other media or retained in its archives.

Each entrant further certifies that permission has been obtained from the Owner and Photographer to use the photographs and information submitted and that any compensation or contractual obligations for those rights are the sole responsibility of the entrant and have been or will be satisfied by the entrant. No royalties or other amounts shall be payable by AIA Buffalo/WNY for use of these materials.

By completing this form, I affirm that I am sole owner of the materials identified in the Professional Design Awards entry, that they are original works, that all copyright holders and other owners have granted permission for use of these materials for the purpose stated above, and that neither these materials nor the permission granted hereby infringes upon the ownership, copyright, trademark, or rights of others.

ARCHITECT SIGNATURE _____ Date _____

PHOTOGRAPHER SIGNATURE _____ Date _____

Service Awards

The Annual Service Awards are presented as a partnership between the AIA Buffalo/WNY chapter and the Buffalo Architecture Foundation (BAF). They were established to recognize dedicated individuals and firms from the local chapter. It is the goal of AIA Buffalo/WNY and the BAF to promote the Chapter and each firm through the recognition of dedicated service to the profession of architecture in the WNY region. All winners will be recognized at the Service Awards meeting and will be included in the 2026 AIA Buffalo/WNY Design Awards booklet publication.

ELIGIBILITY

Any individual, organization, or firm may be nominated. Those nominated need not be members of AIA Buffalo/WNY Chapter unless the award requirements state otherwise, however, nominations must be made by a current member of the chapter. Individuals may nominate themselves.

JURY/AWARD SELECTION

The Jury is composed of current and former AIA Buffalo/WNY chapter representatives and for the Pro-Bono Award selection, assistance is provided by the Buffalo Architecture Foundation (BAF).

Each entry in the AIA Buffalo/WNY Service Award program is judged on the success with which it has met its individual requirements. Entries are weighed individually, not in competition with others. At the jury's discretion, we may recognize multiple organizations or individuals per award. The jury may consider previous nominations and may make additional nominations of its own. Posthumous awards may be given. Based on the number and/or quality of submissions received for that year, an award may not be given. Each Award is recognized at the discretion of the jury.

SERVICE CATEGORIES

THE JURY WILL CONSIDER THE FOLLOWING CATEGORIES:

PROFESSIONAL EXCELLENCE

(Awards bestowed upon Architects/Designers)

ROBERT AND LOUISE BETHUNE AWARD

Recognized as the highest award that AIA Buffalo/WNY can bestow on an architect. The Bethune Award will be awarded to an individual in recognition of a lifetime of notable contributions to the profession of architecture through practice, mentorship, and community leadership.

EDWARD B. GREEN DISTINGUISHED SERVICE AWARD

Awarded to an individual or group who has performed outstanding service to the local AIA Chapter.

ROBERT T. COLES DIVERSITY AWARD

This honor is awarded to an individual who has contributed significantly to the local profession of architecture through advancement of diversity.

FIRM AWARD

This award is awarded in recognition of an architecture firm, whose primary office is located within the boundary of the Buffalo/WNY Chapter that has shown outstanding contributions to the community, advancement of the profession, intern development, or for producing distinguished architecture.

MENTOR AWARD

Awarded to an individual or group who has inspired and developed architectural students, interns, or architects with professional guidance and wisdom.

YOUNG ARCHITECT AWARD

To recognize an individual who at an early state of their architectural career has shown exceptional leadership in design, education and/or service to the profession – registered 10 years or less.

FRIENDS OF ARCHITECTURE

(Awards bestowed upon non-Architects)

ALLIED MEMBER AWARD

This award is awarded to the individual Allied Member or Partner Company who has contributed significantly to the profession of architecture through their membership and participation in the local Chapter.

COMMUNITY SERVICE AWARD

Presented to an individual or group who has performed outstanding volunteer service on behalf of, or relating to the built environment.

JOSEPH SIRACUSE AWARD

Presented to an individual who has demonstrated the highest, most consistent and supportive professional relationship with the architectural community.

PRO-BONO AWARD

(A partnership with the Buffalo Architecture Foundation) Refer to the separate information package which can be found here.

AIA Buffalo/WNY

SERVICE REQUIREMENTS

Deviation from the submission requirements will result in immediate disqualification.
Each nomination requires a separate registration.

1. FORMAL LETTER OF NOMINATION

A WORD file containing the following:
Formal letter of nomination (200 words max) defining how the nominee meets the qualifications of the service award category he/she is nominated under. Copy should be clear, concise, and well written, as it may be reproduced in print publications. Letters of nomination are not required to be written anonymously.

Written qualifications/background information (250 words max):

A. For an individual: Professional biography including work history, honors, achievements, publications, presentations, etc.
B. For a firm: Firm history, principals, honors, achievements, publications, etc.

This file must be labeled with the nominee's name. For example: *John Doe.doc*

2. NOMINEE PORTRAIT PHOTOGRAPH

A JPG file of the nominee's headshot. This file must be color, 200 DPI, and at least 500x500 pixels. Firms are to submit a JPG file of the company logo meeting the same requirements. This file must include the nominee's name. For example: *John Doe-Portrait.jpg*

The photographer release form is not required for personal photography.

3. NOMINEE ASSOCIATED WORK PHOTOGRAPH

Up to 8 JPG images of projects, exhibits, photos, etc. associated directly with the nominee. These files must be color, 200 DPI, and at least 1000x500 pixels. A "Photographer ID/Release Form" must be submitted with the entry for all professional photographs. These files must be named after the nominee. For example: *John Doe-Work Photo.jpg*

All submission files must be placed in a single ZIP folder and labeled with the nominee's name. For example: *John Doe.zip*

Note: An automatically generated confirmation e-mail will be provided for each successful nomination. If you have not received a confirmation email notifying of a successful upload within 24 hours of your submission, please contact the Architecture Award Committee via email to info@AIABuffaloWNY.org – Subject: Architecture Award 2026.